

Indiana Paging Network La Porte & Chesterton Voice Mail

ACCESSING VOICE MAIL:

Dial your pager/voice mail number. Once your voice mail answers, press *. You will be prompted for your passcode.

PLAYING MESSAGES:

After accessing your mailbox, you will be told how many messages you have. You will need to press the P or the 7 key to play the message. After listening to each message you will have several options

- Press D or 3 key to erase the message
- Press K or 5 key to keep the message
- Press P or 7 key to replay the message

USER OPTIONS:

Dial your pager/voice mail number. Once your voice mail answers, press *. You will then be prompted for your passcode. Press 8 for user options one:

- Press G or 4 key to record your greeting
- Press N or 6 key to record your name
- Press P or 7 key to change your passcode
- Press U or 8 key to access additional options

For user options two:

- Press G or 4 key to erase greeting
- Press N or 6 key to erase name
- Press S or 7 key to silence time and date
- Press # at anytime to return to previous menu